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DEPARTMENTS OF THE ARMY AND THE AIR FORCE
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NGB-ARH

13 JUL 2004

MEMORANDUM FOR ALL Military Personnel Officers (MILPOs), Human Resource Officers (HROs) and Active Guard Reserve (AGR) Managers

SUBJECT: Maximizing the Fill Rate of Recruiter (79T)/SQI-4 Authorizations for FY 04 (ARH Memo 04-005)

1. References:

- a. AR 135-200, Active Duty for Missions, Projects, and Training for Reserve Component Soldiers, 30 June 1999
- b. NGR 37-111, Administration of Training and Special Work Workdays, 1 March 1989
- c. Memorandum, NGB-ARM, 5 October 1999, Subject: (All States Log Number P99-0032) Interim Policy for Army National Guard (ARNG) Soldiers Serving on full-time National Guard Duty for Special Work (FTNGDSW) or full-time National Guard Duty for Counter-drug Operations (FTNGDCD)
- d. Memorandum, NGB-ARH-S, 08 September 2003, Subject: Additional AGR Resources for Recruiting and Retention for FY 04
- e. Memorandum, NGB-ARM, 14 October 2003, Subject: Policy for Full-Time National Guard Duty Mobilization Augmentees (FTNGDMA).

2. Purpose. This memorandum establishes policy for the program management of Recruiters, Military Occupational Specialty (MOS) 79T/SQI-4, while supporting the global war on terrorism.

3. Applicability. This policy applies to ARNG soldiers serving as recruiting and retention NCOs.

4. Background. The purpose of this policy is to provide guidance and to help ensure that there is, at a minimum, a 100% fill rate in the Recruiting and Retention Force during periods of mobilization and de-mobilization.

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5. Mobilization Augmentation Policy.

a. Mobilized AGR recruiters with a primary MOS of 79T and production recruiters with an SQI4 (recruiters with grade less than E-7) will be authorized a 1:1 backfill through the FTNGMA program.

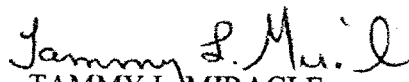
b. States/Territories may continue to redirect up to an additional 10% of the R&R TDA and must not exceed current State/Territory AGR authorizations.

c. A 100% fill rate in the TDA will be maintained at all times for the Recruiting and Retention Force during FY 04, as long as the voucher strength remains within total state authorizations and fiscal boundaries.

d. During periods of demobilization, a maximum overlap of 30 days is allowed for the FTNGMA soldier upon return of the soldier whom they are backfilling.

e. States/Territories are discouraged from mobilizing AGR recruiters whose primary MOS is 79T and production recruiters with an SQI4 (recruiters with grade less than E-7). The absence of these recruiters creates a potential adverse effect on strength, readiness and family support.

6. Points of contact are as follows: Accessions Branch, NGB-ASM, MAJ Paul G. Trapp at (703) 607-5823, DSN 327-5823 or e-mail paul.trapp@ngb.army.mil, Mobilization Augmentation, NGB-ARM, MAJ Timothy Rooney at (703) 607-9770, DSN 327-9770, or email, timothy.rooney@ngb.army.mil. Policy Branch, NGB-ARH, SFC Donna C. Gregor at (703) 607-3399, DSN 327-3399, or email Donna.Gregor@ngb.army.mil


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